

Park Avenue Elementary School 2023-2024 Student Handbook

Bill Biniaris, Principal

10 Park Avenue Warwick, NY 10990 845-987-3170

2023-2024 Contact Information

PARK AVENUE

Bill Biniaris Principal 987-3170

Dina TashmanSchool Nurse987-3170Ext. 14700Jeanne VanHasselBuilding Secretary987-3170Ext. 14501Danielle BrienzaSecretary987-3170ext. 14502

DISTRICT ADMINISTRATION

Dr. David Leach Dorothy C. Wilson Education Center 987-3000 Ext. 10511

Superintendent of Schools

Meghan McGourty Dorothy C. Wilson Education Center 987-3000 Ext.

10520

Assistant Superintendent of Instruction

Timothy Holmes Dorothy C. Wilson Education Center 987-3000 Ext. 10527

Assistant Superintendent for Business

Cindy Leandro Dorothy C. Wilson Education Center 987-3000 Ext. 10528

Assistant Superintendent for Human Resources

Tricia Close Dorothy C. Wilson Education Center 987-3000 Ext. 10610

Director of Pupil Personnel Services

Alexandra D'Angelo Dorothy C. Wilson Education Center 987-3000 Ext. 10620

Director of Special Education

Than Harrington Operations and Maintenance Building 987-3000 Ext. 17510

Director of Buildings & Grounds

Laura Chalusian Bus Garage 987-3035 Ext. 18510

Supervisor of Transportation

Gregory Sirico High School 987-3050 Ext. 12880

Director of Athletics

Heather Roecker High School 987-3050 Ext. 12710

Coordinator of Health and Attendance

Julie Helmrich High School 987-3050 Ext. 12890

Director of Food Service

BUILDING ADMINISTRATORS

Park Avenue Elementary School 987-3170

Bill Biniaris, Principal

Sanfordville Elementary School 987-3300

Johnna Maraia, Principal

Warwick Valley Middle School 987-3100

Jared Yapkowitz, Principal

Chris Radon, Secondary Associate Principal

Jordan Slattery, Secondary Associate Principal

Warwick Valley High School

987-3050

Georgianna Diopoulos, Principal

Nicholas Emanuele, Secondary Associate Principal

Chris Fiorentino, Secondary Associate Principal

Erin Hill-Lewis, Secondary Associate Principal

Park Avenue Elementary School 2023-2024

Principal	Office	Bill Biniaris
Main Office Secretaries	Office	Jeanne VanHassel
	Office	Danielle Brienza
Nurse	Nurse's Office	Dina Tashman
Kindergarten	201	Theresa Canfield
	203	Suesette White
	204	Sarah Cordisco
	208	Lori Ingber
	209	Kimberly Dinino
Grade 1	149	Donna Berghahn
	150	Laura Campora
	153	Susan Kurg
	155	Aimee Urvater
	157	Charleen D'Angelillo
Grade 2	151	Jennie Theologis
	152	Anthony Dinoto
	156	Cathy Hobart
	158	Lucie McPherson
	159	Shannon Kennedy
Grade 3	308	Diane Kilbride
	303	Ashley McPherson
	305	Krystie Gilmore
	306	Denise Kipp
	301	Carolyn Weller
Grade 4	158	Julie Hornbeck
	307	Rose Anne Kuzmiak
	310	Inga Mezzetti
	309	Katie Schieman
	311	Gabe Perez

Park Avenue Elementary School 2023-2024

Academic Intervention		109	Gemma Bruckner
		314	Jackie Maher
		109	Melissa Troup
Art		211	Lisa Martimucci
STEM Teacher		100	Amanda Cangialosi
ENL Teacher		200	Nicole Bernard
Music			
General		110	Katlyn Chester
Band		114	Ryan Muehlbauer
Orchestra		101	Keely Blaikner
Guidance Counselors		126	Jeanette Myrick
	128B		Rebecca Rand (Ranghelli)
Library/Media Specialist		128	Matt Spicehandler
Literacy Coach		214	Alisa Kadus
Occupational Therapist		206	Kristen Longo
Physical Education		121	Patricia Langton
		121	Kristen Nazco
Psychologist		128A	Elissa Morabito
Resource Room		302	Alpino Fringuello
Speech		138	Shannon Pravetz

Park Avenue Elementary School – Staff 2023-2024

Greeters

Marilyn Schmidlin Diane Trimlett

Instructional Aides

Jenny Bates Amy Buliung Jeffery Colgan Tracey Sarlo

Monitors

Lisa Cann Kathleen Eder Lorraine Giarratano Danielle Gobinski Cathy Goetz Barbara Krasinska Theresa Maybeck Paulina Ortega Eileen Puma Judy Quackenbush

Food Service

Linda Barbero Ana Brown Dawn McBride

Lead Custodian

Curtis Boone

Night Custodians

Norman Bezares Peter Cenot Amanda Crandall Sarah Mabie

WARWICK VALLEY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEMBERS 2023-2024

Keith Parsons, President

Sharon Davis Bill Fanos John W. Garcia Robert Howe
Lynn Lillian Daniel Mahoney Dory Masefield Thomas Maslanka

BOARD OF EDUCATION MEETINGS 2023-2024

All meetings begin at 7 p.m., unless otherwise noted.

DATE LOCATION

Thursday, July 6, 2023	Annual Organizational Meeting Dorothy C. Wilson Education Center
Thursday, July 6, 2023	Regular Meeting Dorothy C. Wilson Education Center
	Will begin at approximately 7:15 p.m.
Thursday, August 3, 2023	Regular Meeting Dorothy C. Wilson Education Center
Thursday, August 17, 2023	Special Meeting Dorothy C. Wilson Education Center
	To establish the 2023-24 tax rate and sign the 2022 tax warrant.
Thursday, September 14, 202	23 Regular Meeting (2nd Thursday) Dorothy C. Wilson Education Center
Thursday, October 5, 2023	Regular Meeting Dorothy C. Wilson Education Center
Thursday, October 19, 2023	Work Session Dorothy C. Wilson Education Center
Thursday, November 2, 2023	Regular Meeting Dorothy C. Wilson Education Center
Thursday, November 16, 202	3 Work Session Dorothy C. Wilson Education Center
December 14, 2023	Regular Meeting (2nd Thursday) Dorothy C. Wilson Education Center
Thursday, January 4, 2024	Regular Meeting Dorothy C. Wilson Education Center
Thursday, January 18, 2024	Work Session Dorothy C. Wilson Education Center
Thursday, February 1, 2024	Regular Meeting Dorothy C. Wilson Education Center
Thursday, February 15, 2024	Work Session Dorothy C. Wilson Education Center
Thursday, March 7, 2024	Regular Meeting Dorothy C. Wilson Education Center
Thursday, March 21, 2024	Work Session Dorothy C. Wilson Education Center
Thursday, April 4, 2024	Work Session Dorothy C. Wilson Education Center
Thursday, April 18, 2024	Regular Meeting Dorothy C. Wilson Education Center
	** OU BOCES Budget Vote **
Thursday, May 2, 2024	Regular Meeting Dorothy C. Wilson Education Center
	** Public hearing on proposed 2024-25 district budget **
Tuesday, May 21, 2024	Special Meeting Dorothy C. Wilson Education Center
	** School budget vote results @ 9:00 pm **
Thursday, June 6, 2024	Regular Meeting Dorothy C. Wilson Education Center
Thursday, June 20, 2024	Special Meeting Dorothy C. Wilson Education Center

Warwick Valley Central School District 2023-2024 Student Calendar

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10	Veterans Day
22-24	Thanksgiving Recess

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15	Dr. M.L. King Day
23-26	Regents Exams

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25-29	Spring	Recess

April 23

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May 24

24 Supt. Conference Day 27-28 Memorial Day Recess

June

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19	Juneteenth
26	Last Day of School
27	Last Day for Staff
29	High School Graduation

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181	School Days
+ 4	Conference Days
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Make up days, if necessary, will begin with May 28, March 25, March 28, and then March 27

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BACK TO SCHOOL NIGHT

Wednesday, September 20, 2023 Grades K-2 6:00 to 8:00 pm

Thursday, September 28, 2023 Grades 3 - 4 6:00 to 8:00 pm

PARENT/TEACHER CONFERENCES – GRADE K-4

Fall Conferences:

Wednesday, November 8, 2023 Elementary Evening Parent Conferences

5:00 - 8:00 pm

Wednesday, November 15, 2023 Elementary Afternoon and Evening Parent Conferences

12:30 - 3:30 pm and 5:00 - 8:00 pm

Spring Conferences:

Wednesday, April 11, 2024 Elementary Evening Parent Conferences

5:00 - 8:00 pm

Tuesday, April 17, 2024 Elementary Afternoon and Evening Parent Conferences

12:30 - 3:30 pm and 5:00 - 8:00 pm

Welcome to Park Avenue Elementary School

This handbook has been compiled to be used as a reference throughout the school year. It simply provides a general overview of our instructional program and indicates and points out matters of routine and policy in the daily operation of our school.

A well-rounded school program provides enormous rewards for the student, the school, and the community. A successful school program provides powerful possibilities and unique opportunities for every student. Its power ultimately lies in its capacity to raise human beings to higher levels of human experience and understanding.

BUILDING PROCEDURES

Park Avenue Elementary Arrival and Dismissal 2023-2024

Arrival: Student arrival begins at 8:45 -8:55 AM. The day officially begins at 8:55 AM.

- Bus Arrivals Students will exit buses and enter through the cafeteria doors and go directly to their classrooms. Staff will be on bus duty to make sure procedures are followed.
- Kiss N' Go- each morning parents can make a right turn into our Kiss N' Go lane for a quick drop off. Your children should always exit the vehicle through the left side and then proceed to the school's entrance. Staff will be there to escort and support students. We ask that all parents dropping off at this location please drive off as soon as your children have left the vehicle..
- Park Avenue Drop Off- Parents can also drop off students by pulling up to the curb in front of our Main Entrance. This is the same arrival location for all walkers.

Dismissal: The day officially <u>ends at 3:35 p.m.</u> Pick-ups and Walkers will be the **FIRST** students called at dismissal.

- Bus Dismissal Students will be dismissed by class at specific times. Teachers will supervise students during this time and, as always, will make sure all students are placed appropriately on buses. Parents are not permitted near the blacktop exit doors where the buses are located.
- All students entering the blacktop MUST board the buses.
- This year we are intensifying our request for your cooperation during dismissal time. We ask that all requests to pick up students normally taking the school bus be shared with us by NOON, at the latest. Requests received late in the day cause disruptions to our dismissal process so your assistance with this matter is greatly appreciated. Ideally, you should communicate this change to your child's teacher in advance via a signed letter or email.

ATTENDANCE

Good attendance and punctuality are necessary for academic achievement. Please make every effort to have your child in school each day on time.

<u>School begins at 8:55 a.m.</u> <u>Dismissal is at 3:35 p.m.</u> Students are not permitted to go to their rooms before 8:45 a.m. Prior to this time, there is no supervision for children; therefore, please do not bring or send your child to school before 8:45 a.m. In addition, parents and students are not permitted in the building unsupervised, before or after school hours.

Children are required to bring in a written excuse, signed by their parent or guardian explaining their absence. The child should bring the excuse on the first day back at school after an absence. It would be helpful if you would call the school and let us know why your child is absent. If possible, please call 987-3170 **between 9:00-11:00 a.m.** If we do not receive a call from you, as part of our attendance policy, we will be calling to make sure that you are aware of your child's absence.

CONFIDENTIAL INFORMATION

Parents will occasionally request telephone numbers and/or addresses of other students. The school cannot make these available. Keeping this in mind, class lists are not available for distribution to families or to the PTA.

PARK AVENUE ELEMENTARY WEBSITE

The Park Avenue Elementary website is accessible through the District Home Page at: www.warwickvalleyschools.com

TEACHERS' EMAIL ADDRESSES

Teachers and administrators throughout the district are assigned e-mail addresses. The e-mail address consists of the initial of the individual's first name followed by his/her last name and the e-mail address extension (@wvcsd.org). As an example, the email address for George Washington would be: gwashington@wvcsd.org

P.T.A.

We are fortunate and proud to have an active, supportive, Parent-Teacher Association. All parents are urged to join the P.T.A. and help with the many projects that are of great benefit to our students. The 2023-2024 Park Avenue PTA

- Josephine Di Salvo, Co-President
- Christine McKnight, Co-President
- Theresa Maybeck, C0-Vice President
- Terri O'Neil, C0-Vice President
- Kristin Donnelly, Treasurer
- Annalie Vallejo, Corresponding Secretary
- Maria Crisano, Recording Secretary
- Jennifer Pesta, Social Media Coordinator
- Joanna Tower, Event Coordinator
- Nicole Amoresano, Gratitude Gang Coordinator

P.T.A. meetings are valuable as they offer an opportunity to review topics that are important to help facilitate the education of our children. Email: *parkavepta@gmail.com*.

STUDENT INTERNET USE

District Policy 5285, *Student Access to Networked Information Resources*, is available for your review in the main office. The Policy governs student use of the Internet. At Park Avenue Elementary, the use of the Internet is closely monitored and supervised by our teachers. The majority of work is usually related to a single website that has been screened by the teacher.

PERMISSION TO LEAVE THE SCHOOL BUILDING

When it is necessary for you to take your child from school, either at an early hour or at dismissal time, you must make arrangements with the school office in writing. Parents/guardians requesting an early dismissal must report to the main office window to sign their child(ren) out of school. Parents/Guardians are required to submit a note when requesting an early dismissal. Please be prepared to show identification, especially if the staff member present does not recognize the visitor or parent.

Staff will not release a child without notification from the office.

EMERGENCY CLOSING

When inclement weather occurs

The Warwick Valley Central School District may close or dismiss students early when inclement weather occurs. Every possible effort is made to release this information before 5:30 a.m. so parents and staff are notified before they leave for work. Closings, delays, and early dismissal information is communicated in many ways, including:

The WVCSD mobile apps – there's one for each of the district's four schools – are the best way to receive alerts. The apps are free and work with Apple and Android phones. Find them at the App Store and Google Play.

- Posted on the homepage of this website, the district's Facebook page, and our Twitter pages.
- School Messenger Service (text and email)
- School News Notifier (SNN)
- TV stations: WABC-TV, WNBC-TV, FOX 5/NNYW, Hudson Valley News 12
- FM radio: 93.5 WTBQ; 92.1 Lite-FM; 92.7, 96.9 WRRV; Star 93.3; 94.1, 95.7, 96.7, 103.1, 107.7 FOX; 94.3, 97.3 The Wolf; 96.1 KISS FM; MIX 97.7; 98.9 Fox Oldies; News Talk 99.3 WKIP; 100.7 WHUD; 101.5, 106.1, 106.3 WPDH; and 107.3
- AM radio: 1110 WTBQ; 1220 Fox Oldies; 1340, 1390 Radio Disney; 1450 WKIP-AM
- Please keep in mind that a power outage may prevent information from being posted on the website, Facebook and Twitter, or from being sent via SNN, or from being viewed on cable TV. If power is out, please listen for school closure announcements on one of the radio stations listed above.

Please do not call the bus garage. Those phone lines must be kept free for emergency calls.

Occasionally there will be an EMERGENCY CLOSING due to power failure, road conditions, or other unforeseen situations. When this occurs, the radio stations are notified immediately as to the time of dismissal. Children will be sent home the usual way BUT it is extremely important that each child knows exactly what he/she should do if there is no one at home when they arrive.

HOME INSTRUCTION DURING EXTENDED ILLNESS OR INJURY

When serious illness or injury requires that a child be absent from school for an extended period (one month or more), the services of a home teacher may be supplied. Please contact the school office for further information.

SCHOOL LUNCH/BREAKFAST

A hot lunch program is in operation in the elementary schools. Milk and snacks are available separately for students who bring their lunch.

Any allergy concerns should be directed to the Food Service Department. If you have further questions, please email Julie Helmrich ihelmrich@wvcsd.org or call 845-987-3050 X 12895. Further details can also be found on our website at https://www.warwickvalleyschools.com/departments/foodservices/.

The breakfast and lunch menu will continue to be posted online.

https://calendar.google.com/calendar/embed?src=eh3e827cga2cgbcnbjldon3hi4%40group.calendar.google.com&ctz=America%2FNew York

LOST AND FOUND

There is always a collection of valuable items, sweaters, coats, hats, lunch boxes, eyeglasses, watches, etc.in the lost and found. Items of lost clothing are placed on a rack in the rear of the cafeteria. Lost eyeglasses, watches and jewelry are kept in the school office. Parents are asked to put their child's name on lunch boxes, gloves, hats, coats, sweaters, boots, etc.to aid in the recovery of these items.

DIRECTORY INFORMATION

The Warwick Valley Central School District designates the following items as Directory Information: student name, address, telephone number, date, and place of birth. The District may disclose any of those items without prior written consent, unless notified in writing by the parent/guardian or eligible student to the contrary by the **end of the first thirty days of the school year.**

SCHOOL PHONE

Please encourage your child to remember items necessary on a daily basis – homework, sneakers, lunch, etc.. Helping children to be responsible develops self-discipline and independence. In addition, please have contingency plans in place for early dismissals and emergency closings that do not require your child/children to call home for instructions. In an emergency, we need our phone lines accessible to outside calls in order to prepare and implement plans that will keep our children and staff members safe.

REVIEW OF STUDENT'S RECORDS

In accordance with district Policy #8540, parents of students or eligible students may inspect and review the student's education record. A written request which identifies as precisely as possible the record or records he or she wishes to inspect should be submitted to the student's school principal (or other appropriate school official).

USE OF SCHOOL GROUNDS

The Warwick Valley Central School District shares with you the pride of having, utilizing and maintaining adequate school facilities. Resident non-profit groups are granted the privilege of using school facilities for a variety of reasons after the school day.

For information regarding district policies, rules and regulations, and use of district facilities please visit our district homepage at http://www.warwickvalleyschools.com

RECESS

Students will go outside throughout the school year for recess. It is vital that you dress your child appropriately for the weather conditions. Boots, hats, gloves, and warm coats are a requirement for snowy, cold weather.

If recess is indoors, students are expected to play in a quiet manner with games and books provided or items they bring from home.

The rules for recess are as follows:

- 1. The monitors are in charge.
- 2. Play on the equipment properly.
- 3. Things you find on the ground stay on the ground; snowballs, sticks, rocks, sand, etc.
- 4. If you make teams or clubs, they must be open to anybody to join, with no self-assigned leader, captain, etc.
- 5. Toys, games, and reading materials should be appropriate for elementary school. Ask for your teacher's permission before you bring them to school.
- 6. Everybody knows fighting and hurting is an absolute NO that includes no hurting people's feelings.

CLUBS, INTRAMURALS AND EXTRA HELP

Throughout the year a variety of activities are planned for students before or after regular school hours. Unfortunately, there is no late bus for the elementary schools. Parents must make arrangements for their child to be picked up if they attend an after school activity. Some teachers may provide parents with the days in which they will be available for extra help for students. Please make arrangements with your child's teacher prior to the day they would like to stay.

HEALTH SERVICES

School nurses provide educationally-oriented health services to promote, protect, maintain and improve the health of our students. The school health program is based upon the premise that the health of pupils will be reflected in a greater effectiveness of the total school program. School nursing personnel act as a liaison between the home, school and the medical community regarding medical concerns.

PHYSICALS

The New York State Education Law requires that school children in grades K, 1, 3, 5, 7, 9, 11 and students new to the district have a physical appraisal.

If you plan to have your family physician examine your child, please return the Annual Physical Examination Form, completed by your family physician, before October 1st. After this date, the school physician reserves the legal right to make a physical appraisal of all pupils for whom we have no report.

MEDICATION

According to New York State Law, there is a definite procedure for our nurses to follow before any kind of medication can be given to a child in school. The law requires the following steps:

- 1. The school nurse must have a written order, signed by a doctor, giving the following information:
 - i. Name of medicine
 - ii. Reason for giving
 - iii. Dosage
 - iv. Time

- v. Number of days to be given
- 2. It must have a professional label.
- 3. It must be brought to the school nurse and/or picked-up by an adult. **Under no circumstances is a child to bring medication to school.**
- 4. The parent or guardian must submit a written request to the school nurse to give the medication as directed.
- 5. The medication will be destroyed seven days after the final dosage is required. (The unused medication may be picked up by the parent within this period).

INSTRUCTIONAL PROGRAMS

A well-rounded school program provides enormous rewards for the student, the school, and the community. A successful school program provides powerful possibilities and unique opportunities for every student. Its power ultimately lies in its capacity to raise human beings to higher levels of human experience and understanding.

English Language Arts K-4

- The Warwick Valley Central School District follows a balanced literacy approach in the instruction of reading and writing. Based on the importance of literacy instruction in the younger years, students will receive 120 minutes of ELA instruction and practice daily.
- Our work with students is built on the foundation of guiding them to find their own identity as readers and writers. While the students will learn reading and writing skills within the context of various genres, they will have many opportunities to make their own choices about their reading and writing experiences. Students will choose independent reading books from classroom libraries and the Library Media Center based on their interests and strengths. Students will also be able to choose topics and story ideas that are important to them when writing throughout the school year.
- Reading and writing lessons will be taught using the workshop model.
- Students will be assessed in a variety of ways including daily informal classroom observations, the work in their readers and writers notebooks and through summative assessments. Our primary reading assessment tool is the Fountas and Pinnell Benchmark Assessment System.

Mathematics

- In grades K 4 students use the Houghton Mifflin Harcourt *Into Math* program. In addition to developing basic number concepts and skills, this instructional resource offers remedial and enrichment materials as well as problem solving activities for students at all levels.
- A formal testing program is an integral and on-going part of the math program. Chapter tests are given throughout the year to assess individual student progress.
- As part of the program, students use hands-on materials suggested by the National Council of Teachers of Mathematics. Skills and concepts are developed through individual and small group instruction.

Science

• The Science Program teaches learning outcomes in the physical, life, and earth science areas. As a basis for instruction, the Silver Burdett series provides scientific knowledge and designs for hands-on process experimentation at all levels.

- Scientific attitudes and inquiry are emphasized and many lessons are supported through projects, software, CD-ROM, and technology.
- An annual Science Fair is held to promote an understanding of the scientific method and phenomenon.

Social Studies

- The Social Studies Curriculum for the elementary student encourages interdisciplinary learning organized around five perspectives: social, political, economic, geographic, and historic.
- The district builds citizenship skills and multicultural awareness in our students by including activities, information, and experiences about racial, ethnic, geographic and socio-economic diversity.
- The Social Studies Program initially focuses on helping the students develop an awareness of themselves as growing and changing individuals and the need to develop social interaction skills. Based on respect for themselves and others, students explore the roles and responsibilities within families, schools, rural, urban, and suburban communities as well as global communities
- Information from a variety of resources includes children's literature, textbooks, and authentic experiences.

Arts in Education

An important objective of an elementary school program is that the child shall become creative and shall learn to admire and seek beauty. Throughout school life, in all learning areas, the arts are engaged to educate through all the senses. Therefore, the arts are seen in both its creative (performing) and aesthetic (appreciative) aspects as an essential element of the total school curriculum.

Visual Arts

- Art has structure within a broad dominion, a vast history, a varied technology, and a developed pedagogy. The structure of art incorporates its history in many cultures, media, techniques, and creative problem solving.
- At the center is the structure of art principles (unity, variety, contrast, etc.) and art elements (color, texture, line, form, mass, etc.). Art structure can be taught in any period of childhood development, using any personal approach that is honest. The effectiveness of the elementary art education program is directly related to the environment within which the program operates.

Music

The District offers a comprehensive music program in grades K-4. Students participate in general music class:

Kindergarten – Grade 4, once per six-day cycle

General Music Class Activities

- Students will participate in several activities for each class: singing, listening, creating, reading, and writing music.
- Discussions, which may include content, composer, background, and style of all music presented.

- Correlation to other arts or sciences when appropriate.
- Listening sessions accenting objectives in chosen songs.
- Involvement of students, whenever possible, through creative movement, singing or instrument playing (Orff, rhythm instruments, and recorders).

Library Media Center

- The Library Media Program at Park Avenue School introduces students to the finest in children's literature, while, at the same time, seeks to develop those basic skills of inquiry and analysis that are essential to the well-rounded individual.
- Students have an opportunity to regularly visit the library with their class where they are given the opportunity to borrow books. In addition, the librarian works with the classroom teacher and students are also introduced to the literature and/or information resources appropriate for their level.
- The library is always available to students who need further help selecting reading material or finding information using our various print and electronic resources.
- Parents can help make their child's library experience even more rewarding by helping the children in the following ways:
 - O Show interest in your child's library books research shows that the single most important factor in learning to read is being read to regularly from a young age. Help your child learn to love books by sharing those he/she has brought home
 - Help your child remember what day his/her class visits the library with some help your child will learn to become responsible for returning his/her books on "library day."
 - Help your child find a special place to keep library books by finding a safe spot for the books, they are less likely to become lost or damaged.

Computers

Classroom computers are maintained and kept in working order. We also provide teachers appropriate software to be used in the classroom.

Physical Education

Our primary goal is to teach every child, from the physically gifted to the physically challenged, how and why they should keep themselves healthy and fit. In our Physical Education Program, we provide learning experiences which are developmentally appropriate and will teach children how to be physically active in ways that increase physical competence and self-esteem. We achieve this by:

- Our physical education curriculum includes a balance of skills, concepts, game activities, rhythms, and gymnastic experiences designed to enhance the cognitive, affective, and physical development of every child.
- We provide experiences that encourage children to question, integrate, analyze, apply cognitive concepts, and gain a wide multi-cultural view of the world.
- Throughout the year we teach activities that allow children the opportunity to work together to improve their emerging social and cooperation skills. These activities also help children develop a positive self-concept.
- The New York State Physical Fitness Test is used as part of the process of helping children understand, improve, and/or maintain their physical fitness.

Children are taught exercises that can keep the body in proper alignment, thereby, allowing the
muscles to lengthen without placing stress and strain on the surrounding joints, ligaments, and
tendons.

Some things that parents/guardians can do to help us achieve our goals are:

- Make sure your child is prepared to participate with appropriate footwear, loose, but not baggy clothing, protective eyewear, and no jewelry for safety purposes.
- Encourage your child to at least attempt the activities on a given day. When it is absolutely necessary to dismiss your child from physical education, please list specific activities that your child can participate in, as it is against New York State regulations for a child to not attend a physical education class.
- Attend as many sporting events as possible with your child. It is very difficult for a child to grasp the whole picture of a sporting event, or how all of the small pieces fit together to make up the whole without visualizing it.

ACADEMIC INTERVENTION SERVICES

Academic Intervention Services include additional instruction and support services that help our students maintain progress in meeting the New York State Learning Standard in English Language Arts K-12, Mathematics K-12, Social Studies 2-12, and Science 4-12.

The additional instruction focuses on:

- 1. Students' academic needs
- 2. Increasing student-teacher time
- 3. Using a variety of teaching strategies
- 4. Curriculum adaptation

The support services include:

- 1. Guidance
- 2. Counseling
- 3. Study skills
- 4. Monitoring attendance and discipline

Systematic identification procedures for monitoring and measuring student performance include multiple sources of evidence that documents student progress. These procedures include:

- 1. Teacher recommendation
- 2. New York State and standardized tests
- 3. Review of student records and report cards
- 4. Classroom testing and work samples

The intensity of services for students is based upon the level of their needs as determined through the multiple measures and sources of evidence. Students with the most intense needs would receive more scheduled services, for a longer duration, and with more individualization.

Students with the least intensive needs may only receive progress monitoring as a support service.

The options for scheduling student services include but are not limited to:

- 1. Pull-out model with small group instruction
- 2. In-classroom model with varied grouping
- 3. Combinations of pull-out and in-classroom models

The number of times per weekly cycle range from once to daily and the amount of time per session ranges from 30 - 45 minutes.

The degree of individualization ranges from the in-classroom model of a 2:25 ratio to a mini-group model of 1:4 ratio.

By varying the scheduling, duration, and degree of individualization, the intensity of services may be designed to meet the range of needs of the students within the school district.

Parent involvement includes notification of what and when services are provided; ongoing communication and opportunities to confer or call; student progress reports; and notification of end-of-year status.

SPEECH SERVICES

Speech therapists work with youngsters who have a variety of speech and language disorders. Students having mild to severe articulation disorders are also seen. Therapists serve students classified by the Committee on Special Education as well as students who have special needs at the building level.

RESPONSE TO INTERVENTION (RTI)

Response to Intervention Services include additional instruction and support services that help our students maintain progress in meeting the New York State Learning Standards in English Language Arts K-12, Mathematics K-12, Social Studies 4-12, and Science 4-12.

Systematic identification procedures for monitoring and measuring student performance include multiple sources of evidence that documents student progress. These procedures include:

- 1. Teacher recommendation
- 2. The New York State and standardized tests (grades 3-4) and the InView Assessments for grade 3.
- 3. Review of student records and report cards
- 4. Classroom progress monitoring (RTI Tier 1)

The intensity of services for students is based upon the level of the student's needs as determined through the multiple measures and sources of evidence. The number of times per weekly cycle range from once to daily and the amount of time per session ranges from 30-45 minutes. Parent Involvement includes notification of what and when services are provided; ongoing communication and opportunities to confer or call; student progress reports; and notification of end-of-year status.

SCHOOL PSYCHOLOGISTS AND COUNSELORS

Warwick's psychologists and counselors play a major role in the areas of prevention, intervention and remediation of school problems. They help identify and evaluate children with specific emotional, social, behavioral and learning issues. They provide either short-term or group counseling to students who are experiencing emotional difficulties as they relate to the school environment or academic expectations. In addition, they act as a resource to staff members and parents in assisting and supporting them in working with children with special needs.

SOCIAL WORKER

The school social worker intervenes in situations where behavioral, emotional, or social factors interfere with the student's ability to attain his/her educational potential. The social worker provides casework services, which include assessing individual student and parent concerns, providing individual and/or group counseling to students, and helping parents make use of appropriate community services. In addition, they act as a resource to staff members and parents in assisting and supporting them in working with children with special needs.

HOMEWORK GUIDELINES

I. Purposes of Homework

- 1. To reinforce skills through drill.
- 2. To reinforce material covered in class by review.
- 3. To provide the pupil with a method for reflecting on ideas presented.
- 4. To provide a means for developing desirable habits such as completing work on time, budgeting one's time, and promoting growth in responsibility.
- 5. To introduce new work as a prerequisite for meaningful discussion.
- 6. To bring pupils into contact with out-of-school resources.
- 7. To broaden and enrich the knowledge of a pupil.
- 8. To encourage pupils in the process of self-education and self-direction.
- 9. To allow for differences in the ability, achievement, and interest of the pupils.
- 10. To provide a means by which parents can see what is taking place in the school.

II. Characteristics of Desirable Homework Assignments

- 1. Pupils should clearly understand the purpose of the assignment as well as what the assignment actually is.
- 2. Homework should be meaningful and not "busy" work.
- 3. Homework should not be used for disciplinary purposes.
- 4. Some assignments should be given to be completed over a period of time.
- 5. Assignments should be evaluated by the teacher.
- 6. Some assignments should take into account differences of pupils in a particular classroom and, therefore, appropriately differentiated.
- 7. Assignments should try to encourage pupils to go beyond what is actually assigned.
- 8. Assignments should be reasonable for the pupils both in terms of difficulty and the length of time it takes for their completion.
- 9. Homework should not overload the student.

III. Types of Homework Activities

1. Continuation of work begun in class.

- 2. Drill in fundamental skills.
- 3. Review of material.
- 4. Research for long-term projects.
- 5. Gathering of materials and a systematic presentation.
- 6. Purposeful seeking for ideas and information through observation of the world around us.
- 7. Experimentation to uncover fundamental truths.
- 8. Textbooks, library materials, reference works, and recreational reading.
- 9. Make-up of essential and appropriate work missed due to absence.
- 10. Memorization of facts.
- 11. Catch-up when schoolwork is missed because of absences.

IV. Length of Homework Assignments

The following is only a general idea of what is expected in the Warwick Valley Central Schools:

Grades K - 2 (10-20 minutes)

At times, pupils are asked to complete something that is started in class. Special assignments are given to certain pupils as the need arises. Vocabulary words are sent home regularly. Individual teachers will inform you of their practices.

Grades 3 - 4 (Third Grade: 30 minutes, Fourth Grade: 40 minutes)

For these students this is a time to begin forming habits of regular, short homework. For students in grades 3 - 4, regularly assigned work should take from one-half hour to one hour each evening or before school to complete. At times, recreational reading is assigned.

Teachers will involve you in their expectations. Encourage reading at home.

V. Role of the Home

- 1. Cooperate with the school in making homework effective.
- 2. Understand why homework is important and supports academic achievement.
- 3. Provide conditions, which will be conducive for studying.
- 4. Give children more responsibility in the planning of their homework schedule as the children progress through the grades.
- 5. Encourage children to work independently.
- 6. Encourage children to do the best of which they are capable.
- 7. Take an active interest in what their children are doing.
- 8. Communicate with the school about homework.

The Warwick Valley Central School District recognizes and emphasizes the importance of reading as a means of self-education. Pupils should be continuously encouraged to pursue this activity.

A complete copy of the Warwick Valley School District Code of Conduct is available on the district website, www.warwickvalleyschools.com. This Code has been adopted by the Warwick Valley Central School District Board of Education and submitted to the New York State Education Department as required by law. The Code applies to all students, school personnel, parents, and other visitors when on school property (including school buses and vehicles) or attending a school sponsored function.

ROAR - A MATRIX OF BEHAVIORAL EXPECTATIONS

Park Avenue's PBIS has come up with ROAR - 4 short rules that we expect everyone in our Park Avenue School Community to abide by. They are:

- Respect
- Outstanding choices
- Acceptance
- Responsibility

It is our goal here at Park Avenue to make the understanding of ROAR as clear and easy for children as possible. What you will find on the matrix, is what each of these rules actually looks like in various places in and on the school grounds. In a positive manner, the matrix tells the children what to do and how to behave in order to abide by these four rules in the various areas of the school. The matrix (and/or portions of the matrix) will be posted in each classroom in areas around the school.

Please take the time to go over and review this matrix with your child(ren). It might be a great idea to create a poster of the Park Avenue ROAR to post along with the matrix someplace accessible in your home.

ROAR AT PARK AVENUE

One of the most important parts of the PBIS system is that the behavioral skills and expectations are taught directly to the students. This way the children know exactly what is expected of them and how they are to behave. ROAR lessons will be taught to the students the first week of school in September and then reviewed again as necessary upon returning from the winter break in January. Students needing additional lessons in order to demonstrate mastery will be given those lessons as needed throughout the year.

ROAR GOLDEN TICKETS ~ AN ACKNOWLEDGEMENT/REINFORCEMENT SYSTEM

Research shows us that positive reinforcement is one of the best ways to not only change problematic behavior, but also to encourage and maintain appropriate behavior. Another component of the PBIS system is the use of consistent positive reinforcement to celebrate students' success with their ROAR choices by giving them a golden ticket. Golden tickets will be placed in the appropriate grade level containers found in the main office before the end of the day each Friday. One student name from each grade level classroom will be announced on Monday morning each week and students will get the opportunity to choose an incentive from the weekly incentive basket.

The last Friday of the month, one ticket will be drawn from each grade level from the month's cumulative tickets. The winners will have the opportunity to choose from the monthly prize basket and/or the bulletin board selection of certificates.

In order to recognize our students' positive behavioral choices, Park Avenue students will be treated to a school-wide celebration three times during the school year. In order to have continued reminders of our PBIS school wide program, students and staff will be encouraged to wear purple and/or gold on Friday's each week to show their school spirit.

THE ODR - OFFICE DISCIPLINE REFERRAL FORM

Even with teaching children our expectations, offering pre-corrections or reminders of our positive reinforcement system, some children will still misbehave. For those instances, the Park Avenue Staff has designated the ODR (Office Discipline Referral Form). This form is in line with the district behavior code infractions. The form will also help staff be more consistent not only with enforcing our ROAR behaviors, but also in taking corrective action when children who have disobeyed the rules.

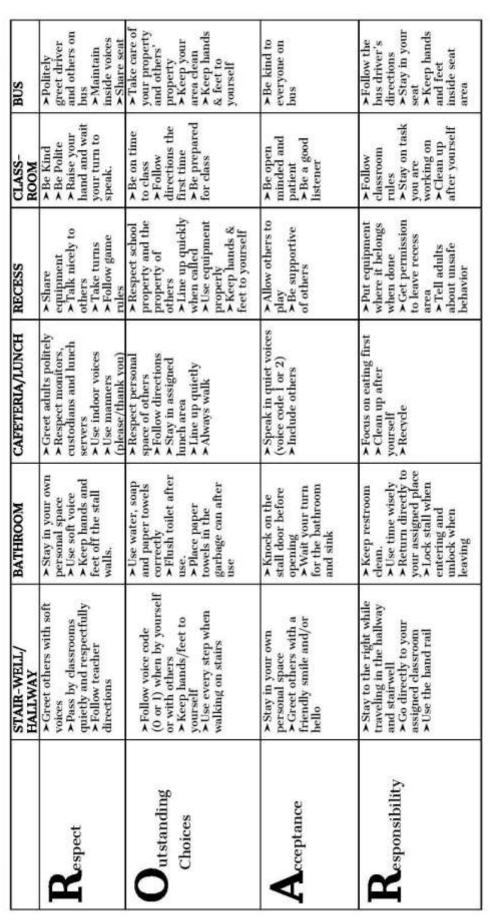
Before an ODR is filled out, teachers will try to manage the situation through regular classroom management. Students are expected to fill out a "Think About It sheet". If the behavior is extreme or if it is a second or third offense, an ODR will be filled out. At that point, the student will be called to the principal's office for a discussion. Parents will be notified.

Our goal is to teach the children replacement behaviors in order for all children to work in a school environment that is safe, fun, free from distraction, and allows all children to reach their maximum learning potential.



WILDCATS ROAR

At Park Avenue









Name	ne Date									
	Am I following ROAR? OUTSTANDING CHOICES ACCEPTANCE RESPONSIBILITY do? I was									
Out of my seat	Not listening or following directions	Calling out, interrupting or not waiting my turn	Invading others' personal space	Being disrespectful	Not telling the truth					
*			AB	RESPECT	Truth					
TO SHOW	ACCEPTABL	E ROAR BEHAVI	OR							
I will	be kind and pol	lite	I will follow c	classroom rules						
I will	be a good lister	ner	I will raise my	hand and wait r	ny turn					
I will	I will tell the truth and be honestI will keep hands/feet to myself									
Comments:										
Teacher's Si	Teacher's Signature:									
Parent's Sig	Parent's Signature: Date:									
(Please retur	(Please return this form to your child's teacher)									

Additional Comments:

PLAYGROUND RULES

- 1. Students are to stay within the boundaries of the play areas.
- 2. Climbing trees is prohibited.
- 3. One person at a time may occupy a swing; and students must sit while swinging.
- 4. No hard ball may be used on school grounds during the school day. The only balls permitted are those issued by the school.
- 5. No play involving tripping, wrestling, hitting, or throwing another to the ground is permitted.
- 6. Throwing of snow balls, stones, or other objects is forbidden.
- 7. No knives, cap pistols, edged tools, or other objects capable of inflicting a wound should be brought to school.
- 8. Students must follow monitors' directions and rules at all times.

BUS CONDUCT AND RULES

- 1. Children may not change buses except in an **emergency** situation. Any emergency change must have prior approval of the Transportation Supervisor.
- 2. Children will not be allowed to get off the bus at any other than their regular stop without written permission by a parent or guardian to the principal.
- 3. While waiting for the bus, children should stay out of the road and wait without pushing and shoving. They should not wander onto private property.
- 4. As the bus approaches, line up at least 6 feet off the road, and do not move toward the bus until it has stopped and the driver has opened the door.
- 5. Children must remain seated while on the bus.
- 6. Heads, arms and hands are to be kept inside the bus.
- 7. Nothing is to be thrown from the bus.
- 8. Eating is not allowed on the bus.
- 9. Loud talking and distracting noises are prohibited.
- 10. Help keep the bus clean.
- 11. Obey all directions given by the driver.
- 12. Students should wait until the bus comes to a complete stop before leaving their seats to exit the bus.
- 13. Students who must cross the street when leaving the bus must do so in front of the bus.

A child who repeatedly misbehaves on the bus will be reported to the principal through the use of a bus discipline report, filled out by the bus driver. Upon receipt of the first such report, the principal will speak to the student and notify the parent. A second discipline report may warrant a conference with the student and parent. Should a third report be received, the student's bus privileges will be suspended for up to five days, after the parent is notified.

BIRTHDAY CELEBRATIONS

Birthdays are very special and exciting days for students. As a school, we want to continue recognizing this special day while being sensitive to the District Wellness Policy, student allergies, and financial hardships. Beginning in September 2017, we moved away from edible treats for birthdays and replaced them with non-food celebrations. Students, teachers, and parents will collaborate to choose an appropriate celebration option for each child.

Please request a list of non-food celebration choices from your child's classroom teacher, as each list may be a little different. Some examples may include: creating a birthday book or card from the class, having a guest reader come in, having the child read a special book to the class, donating a gift to the class in their

honor, having a special show and tell for the birthday child, playing a special game, and more! In addition, student birthdays will be recognized during the morning announcements and by giving each student a certificate from the Principal.

Other holiday and curriculum-based food experiences will continue to be managed by the classroom teachers.

Together we can continue to celebrate our students in a healthy and positive way!

WARWICK VALLEY CENTRAL SCHOOL DISTRICT STATEMENT OF NONDISCRIMINATION

The Warwick Valley Central School District does not discriminate in its employment and admission to programs and activities as applicable, on the basis of actual or perceived race, color, creed, sex, sexual orientation, national origin, religion, age, economic status, marital status, veterans' status, political affiliation, domestic victim status, use of a guide dog, hearing dog or service dog, disability, or other classifications protected under federal or state law, and provides equal access to the Boy Scouts and other designated youth groups. The designated district compliance officers will coordinate compliance with the nondiscrimination requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, as amended, the Boy Scouts of America Equal Access Act, and the New York State Human Rights Law.

The Warwick Valley Central School District's Compliance Officer is Cindy Leandro, Assistant Superintendent for Human Resources and Safety, P.O. Box 595, Warwick, NY 10990-0595, phone(845) 987-3000, Ext. 10522. Complaints may also be filed with the Office for Civil Rights, New York Office, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500, phone (646) 428-3800, fax (646)428-3843, email: OCR.NewYork@ed.gov.



THE DIGNITY FOR ALL STUDENTS ACT

New York State passed a law called the "Dignity For All Students Act." The goal of the law is for students to feel safe and supported in their school. Students cannot make fun of where someone is from, what someone looks like, or how someone acts. It combats bias-based bullying, harassment, and discrimination in public schools, and includes awareness and sensitivity in the relations of people including individuals of different races, weights, national origins, ethnicity, religions or religious practices, mental or physical abilities, sexes, sexual orientations, gender identities or expressions.